

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting November 8, 2016

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on January 8, 2016
- Published in the Tri-Town News on January 14, 2016
- Filed written notice with the Township Clerk on January 6, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were four (4) members of the public in attendance, including attorney Sendzik.

Administering the Oath of Office: None

Attorney Jay Sendzik presented the new LOSAP program. The Board is to review the program and let Jay know if there are additional revisions that need to be made. A special meeting will be held on 12/13/16 in order to approve the new LOSAP program. All revisions will be submitted to attorney Sendzik within 10 days of this meeting.

There will also be a Special Meeting on 12/13/16 at 7:45pm in order to approve the 2017 budget.

Attorney Sendzik also presented a new vehicle maintenance program that will be placed out for bid in December 2016. The program needs to be reviewed and any revisions will be provided to attorney Sendzik within 10 days of this meeting. If the program is approved by the Board at December's business meeting, it will go out to bid on 12/14/16 and bids will be do back by

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1/4/17. The Board will review the bids at the January 2017 meeting, with the possibility awarding the contract at that time.

Jay informed the Board that we will be able to use \$30,000 from the \$200,000 that is being placed in Capital for 2017s budget, as long as we have a Special vote to approve to spend the money. The special vote will take place on 12/3/16 from 2pm – 9pm. The vote will determine if the Board can spend \$30,000 out of the \$200,000 they are putting aside for Capital in the 2017 budget. The funds will be used for building maintenance. The meeting will be advertised in the local media.

The Clerk reported that the regular workshop Meeting Minutes of October 11, 2016 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. The Clerk then read the minutes from the regular business meeting on October 12, 2016.

A motion to approve both minutes was made by Commissioner Stalling and seconded by Commissioner Bommer. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
Gregory Scarlato	\$ 17.11
William Bommer	\$ 63.83
Liberty Mutual	\$ 3,910.50
Alpine Software	\$ 2,095.00
NJAWC	\$ 2,615.80
Access health System	\$ 555.00
Taylor Oil Co	\$ 746.72
CIT	\$ 99.00
Defender Emergency Products	\$ 8,327.40
All Hands Fire Equipment	\$ 880.44
Optimum	\$ 110.49
James Eadicicco	\$ 13.53
Safeguard usiness Systems	\$ 172.07
Netlink Web Services	\$ 199.00
Edwards Tire Co	\$ 29.95
All Hands Fire Equipment	\$ 1,650.00
Verizon	\$ 240.78
Blue Line Emergency Lights LLC	\$ 1,949.56

Foremost Promotions	\$ 395.29
James Eadicicco	\$ 19.77
James Eadicicco	\$ 191.64
Continental Fire & Safety	\$ 534.50
TOTALS	\$ 24,817.38

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

- Scarlato – Yes, present on my own bills
- Bommer – Yes, present on my own bills
- Stalling – Yes
- Bailey – Yes
- Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Sent

Letter sent to WMMAA regarding the Foam trailer

Received

Physical forms from Access Health – Kevin King
Bart Major

Recall on 2016 Chevy Suburban
DMV paperwork for registration renewal
Certificate of Insurance from First Priority
Letter from Ramtown Fire Company VP Salvatore Scarlato regarding alarm system

COMMITTEES

Executive Board

Meeting was held on 10/27/16 and attended by Chairman Scarlato and Commissioner Bommer. Fire District No. 1 and 4 are the only districts that have submitted payment for the radio repair upgrades. Chief Lewis has mandated that ALL districts need to respond. Absentee ballots for the 2017 election will be handled by District 5. The next meeting will be on 11/17/16.

Chief's Report

Chief Eadicicco reported that the Bulletin Board system is up and running on the TVs that have been installed in the bays.

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The Chief reported that they need a new desktop computer to run the new system (approximately \$400) and a new laptop for the Chief Engineer.

Fire Fighter Sal Scarlato's gear needs to be repaired, as the Velcro is damaged.

Final fire fighter annual response percentages will be completed by the next meeting.

Vehicle 467 is currently having all approved work completed on it.

All punch list items for the new 466 Command vehicle has been corrected.

Chief Engineer

All apparatus service has been completed by Defender Emergency Services.

The transmission on Ladder 490 still needs to be serviced.

Defender Emergency Services has provided a list of additional deficiencies that the trucks have. The major concerns are:

- Differential on 490
- Aerial pressure test on 490

Purchaser

Commissioner Bailey stated we have not received the new rescue rope.

We did receive the additional bail out equipment and laptop.

Chief Eadicicco has requested to purchase the following items:

- 10 lengths of 1 ¾ hose, not to exceed \$2,000.00
- Red Alert System – IM Responding module
Reminder module for inventory & equipment -
\$4,812.00
- SCBA mask – 4 totaling \$1,400.00
- Voice Amplifiers – 8 totaling \$3,784.00
- Computer ink - \$65.00

A motion was made by Commissioner Bommer and 2nd by Commissioner Stalling to purchase the above referenced equipment in the total amount of 12,061. The motion passed unanimously by the Board.

Chief Eadicicco also mentioned that there is a Fire Ground Tactics Class being held on 2/26/17 from 9am – 5pm in Lakewood at a cost of \$75 per fire fighter.

Portable radio expenses:

- 13 APX 6000 (\$3,455.35 each)
- 12 APX 8000 (\$5,681.67 each)

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APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 19,959.02
INTEREST	\$ 1.73
TRANSFER	<u>\$ 25,000.00</u>
SUB-TOTAL	\$ 44,960.75

NJ – PERS TEPS Payment	\$
BILLS PAID	<u>\$ 24,817.38</u>
CLOSING BALANCE	\$ 20,143.37

SAVINGS ACCOUNT

OPENING BALANCE	\$1,503,385.55
INTEREST	<u>\$ 239.61</u>
SUB-TOTAL	\$1,503,625.16
TRANSFER TO CHECKING	<u>\$ 25,000.00</u>
CLOSING BALANCE	\$1,478,625.16

PAYROLL ACCOUNT

OPENING BALANCE	\$ 5,211.00
REFUND OF FEED	\$ 23.69
INTEREST	<u>\$.88</u>
SUB-TOTAL	\$ 5,235.57

PAYROLL FEES	\$
FEES	\$
PAYROLL PAID	<u>\$</u>
CLOSING BALANCE	\$ 5,235.57

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Bailey, and passed unanimously by the Board.

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PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 22:20 hours.

Respectfully submitted:



Michael L. Acampora
Clerk of the Board